

# World Language Recovery FORM



Recovery Policy Checklist (you must complete ALL these requirements to take the recovery test):

- ☐ The student is eligible to take a recovery test if their grade on a summative assessment was a 69 or lower.
- ☐ The student must ask to take the recovery assessment and submit this Recovery Form within five days of receiving the original assessment back.
- ☐ The student must turn in all assignments from the chapter/unit on which the recovery test is taken. If the student is missing any other assignments from the chapter, they must make up the missing assignments and submit prior to taking the recovery test.
- ☐ The student must attend the prescribed help session(s) prior to taking the recovery test, as noted below.
- ☐ The student must complete the recovery process within 10 days of getting the grade and feedback on the submitted assignment.

Notes:

- 1) The recovery grade will replace the original test grade, if higher.
- 2) The recovery test must be taken by the deadline determined by the teacher.
- 3) Students will earn a maximum of  $\frac{1}{2}$  the points missed for each question that is answered correctly when doing quiz/test corrections.





Prescribed Help Session Date \_\_\_\_\_

Prescribed Recovery Date \_\_\_\_\_

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COMPLETE ALL SECTIONS BELOW

Last Name	First Name		<b>For Teacher Use Only</b>  <input type="checkbox"/> TR <input type="checkbox"/> TC <input type="checkbox"/> HS <input type="checkbox"/> MW/HW  <b>New Grade:</b> _____
Today's Date	Course and Period		
Test Chapter/Unit	Original Grade	Current Grade in Course	
Prescribed Help Session Date	Prescribed Recovery Date		

I understand I must comply with all of the requirements above in order to be eligible for recovery:

-  Submit the test review, homework, and make-up work prior to taking the recovery test
-  Attend help session(s) with my teacher at the time listed above
-  Have my parents read and sign this form acknowledging the need for me to do recovery
-  Return this form completed and signed with five days of receiving the original test back

I, \_\_\_\_\_, will submit the test review, test corrections, make-up work, and attend prescribed help sessions in order to be eligible to take a recovery test.

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Parent Signature)

\_\_\_\_\_  
Date